

AGENDA



To: Cllr S Cooper (Committee Chairman) Cllr Mrs P Godwin (Committee Vice-Chair)
Cllr Mrs D Bailey Cllr D Birch
Cllr Mrs E MacTiernan Cllr D Nash
Cllr J Roberts Cllr G Shelton
Cllr Mrs S Terry Cllr S Ward

cc: Mrs L Stewart, Administration Assistant

Date 10th February 2016

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 17th February 2016** at the Ray Shill Building, Northway, at approximately 7.10pm, directly following a meeting of the Planning Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
17TH FEBRUARY 2016
7.10 P.M.

1. **Apologies for absence**

2. **Declarations of Interest:**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 16th December 2015 for approval and signature.

4. **Matters Arising from Previous Minutes**

GP/177/15 Dog Warden – *David Steels (TBC) has been made aware of the Councils interest in a possible shared dog warden for the Borough. He will forward more information as/when it becomes available.*

GP/182/15 Countrywide Grounds Maintenance – *Customer Satisfaction survey has been completed and returned.*

GP/174/15 The Gould Field – Northway Play Park – *Cllr Ward has pegged down a piece of grass matting at the second (East-side) entrance to the Play Park where a slip hazard had been noted.*

GP/144/15 & GP/174/15 The Gould Field – Northway Play Park – *Refurbished mechanism has been installed on the second gate into the Play Park. The broken mechanism (removed from this gate) was sent to Dictator Engineering who have since advised that it can not be refurbished.*

GP/126/15 Grant Working Party – *An application for funding towards Play Ranger sessions was submitted to the High Sheriff of Gloucestershire's Fund Grants Programme but was not successful.*

5. **The Gould Field**

i. **Gloucestershire Playing Field Association** – Results and feedback from the 2015 Playground Assessment scheme. To consider or agree any action required as a result of this feedback.

ii. **Northway Play Park**

a. **Weekly Inspections** – To receive weekly inspection reports and approve or ratify any necessary action or repairs.

b. **Basket Swing** – To receive a response from Mant Leisure regarding damaged ropes on the basket swing. To consider or agree any further action.

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5. **The Gould Field (continued)**

iii. **Northway Skate Park**

- a. **Weekly Inspections** – To receive weekly inspection reports and approve or ratify any necessary action or repairs.
 - b. **Painting** – To receive update on possible painting of the Skate Park and consider or agree any necessary action. To consider or agree action.
- iv. **M.U.G.A / Outdoor Gym** – To receive weekly inspection reports and approve or ratify any necessary action or repairs.
- v. **Graffiti Walls/Artists** – To reconsider suitable locations for installation of graffiti boards (following agreement that councillors should **assess the site themselves**). To consider or agree any necessary action.
- vi. **Signage** – To receive information from NCV regarding Gould Field signage that they would like to install. To consider or agree action.
- vii. **Oak Drive Gate** – To further consider NCV's request for a gate to be installed between Oak Drive and the Gould Field. To receive further information (if available) and any agree action necessary.
- viii. **Main Car Park Gate** – To receive response from Mr Davis regarding opening and shutting times of the car park gate. To consider or agree any action.
- ix. **Name of Field** – Following discussions that took place during the General Purposes Meeting on 16th December 2015 (Min Ref: GP/174/15 refers), to consider or agree re-naming the Gould Field.

6. **The Park Amenity Land**

- i. **Teenage Shelter** – To receive quarterly inspection reports (if/when available) and approve or ratify any necessary action or repairs:
 - ii. **Access** – To receive response from Mr Sherborne regarding installation of a new access onto The Park (Min Ref: GP/164/15 refers). To also receive recommendation from local contractor (if available). To consider or agree any necessary action.
7. **Joan's Field** – To receive response from Countrywide regarding their access requirements for the field. To also receive feedback from Mr Richardson (Min Ref: GP/176/15 refers). To consider or agree action.
8. **Dogs in the Parish Consultation** – To consider or agree any actions as a result of feedback received from the 'Dogs in Your Community' consultation. To also receive information regarding a dog attack incident that took place on The Gould Field recently.
9. **Newsletter** – To review draft copy of Northway Voice, issue 10, (copy attached for members) and consider making any amendments and/or additions. To consider or agree any further action.
10. **Parish Maintenance Contract** – To consider or agree any other actions or alterations that need to be addressed as a result of any changes in circumstances or dissatisfaction of work undertaken.

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11. Drainage and Flooding

- i. **Reports** – To receive any reports from Members on flooding and agree any action required as a result.
- ii. **Flood Warden** – To receive report from Cllr Shelton regarding any flooding issues in the parish. To consider or agree any necessary action.

12. Correspondence for Action

- i. **Ubico** – Street Cleansing Service Review: Request for information on any particular bins or areas considered to be a priority in the area.
- ii. **The Conservation Volunteers (TCV)** – Reminder that winter work season (Oct-March) is coming to an end and offer of competitive pricing for work.

13. Correspondence for Information

- i. **Glasdon** – Winter 2015 booklet, Leisure Environments booklet and Local Councils newsletter.
- ii. **Ronan's Trust Allotment Groups** – Information on the Ronan's Trust charity who provide opportunities for bereaved families to work together on the land, on allotments and through seasonal gardening and craft events. They also support people who have been bereaved and need help in their gardens. The charity is looking for an allotment site in the Tewkesbury area, as well as volunteers.
- iii. **Fields In Trust** – December Ezine.
- iv. **Smartwheelie** – Introduction of a new speed reduction sticker.
- v. **Open Spaces Society (OSS)** – Christmas Ezine 2015.
- vi. **Tewkesbury Borough Council** – Request for details about any dog fouling complaints in the parish (response deadline expired).
- vii. **Glebe Contractors** – Company brochure.
- viii. **Fields in Trust** – Newsletter.

14. Correspondence received after 10th February 2016